



**Student Scout and Guide Organisation
Executive Committee Meeting
Scout Headquarters, Gilwell Park, Chingford, London
3rd September, 2005**

3.00pm

Present:

Nick Varney – Chairperson
Ruth Smith – Secretary
Jennie Macdougall – Treasurer
Hayley Goldman – Members Officer
Darren Clowes – Publicity Officer

Gilwell Reunion outstanding issues

The only expenses incurred for the publicity weekend are for the canister or helium that Daz purchased. This is in addition to the travel expenses to be claimed by the executive committee. Ruth will e-mail out the expenses form to the rest of the committee.

Letters of thanks on behalf of SSAGO need to be sent out to everyone who contributed help to the SSAGO stand for the weekend, this will include anyone who donated time or physical goods to the stand, namely Mark Glendinning for volunteering to drive the mess tent to Gilwell from South Wales, Alan Smith for his time and reprographics for the stand, Alan Izzard of 1st Cowbridge Scouts for the loan of the mess tent (even though it was not required) and Mary Hall for donating so much time over the weekend.

SSAGO Publicity Banner

Daz is to take over liaison with Mike Walters on this issue. Ruth is to pass details of the printers she has used in the past to Daz. Permissions for the photos need to be properly sought from the clubs list.

A banner for 2007 is a matter for the Steering Group.

Policy Documents

These must be completed by the end of our term of office but are not a priority until after the Leeds EGM and the amendments to the constitution have been made. A disclaimer about policy documents needs to be added to the constitution regarding policy documents.

How To Run A Rally needs to be updated too. It was suggested that a recent rally exec might be useful to co-ordinate this update.

Registration

When registration comes round forms will be sent to Hayley and money to Jennie. Concerns were voiced over the lack of communication potentially between the two officers. Hayley will e-mail the clubs regarding these changes to the system of registration. Further discussion of the changes is needed if we are to consider online submission and the use of paypal.

Website – clubs page

It was suggested that on the clubs page all major universities should be listed or at least a pointer stating "Uni not here? Be an indie" – this is to be added soon.

Leeds Rally

Concerns over lack of funding request from the Leeds Rally were noted. Jennie has had no request from them for a loan, nor has she seen a satisfactory budget for the rally. Jennie to contact Leeds again.

Teleconference/e-mail debate

Do we need another one and will it work? The need for a further attempt at a skype/tele/msn conference was not felt at this stage.

Bank account

Jennie is to send a form to Daz for the account. It was felt that we need to move quickly to change the account over, as it is now extremely difficult to pay expenses to both Ruth and Nick as she cannot sign cheques to either herself or Nick. The need for urgency was stressed here.

AOB

Ruth sought clarification of whether she could claim expenses for the publicity business cards and fridge magnets as she had not gained authorisation to order them in the first place. It was decided that they

could be claimed for as they were such a bargain and had been so useful and successful, but all were reminded of the need for authorisation before ordering anything for SSAGO in future. Ruth was asked to order some more cards for use in the future.

Date of next Meeting – Leeds Rally 4-6 November 2005