



SSAGO

*Student Scout and
Guide Organisation*

**Student Scout and Guide Organisation
Executive Committee Meeting
Skype Meeting – Sunday 19th September
Meeting scheduled for 8pm**

Present:

Stuart Malcolm
Kayleigh Urquhart
Kirstie Wright
Louise Flower
Alice Pike

Chairperson 2010-2011
Secretary 2010-2011
Treasurer 2010-2011
Members' Officer 2010-2011
Publicity Officer 2010-2011

Apologies:

None

Meeting opened: 20:01

1. **Minutes**
2. **Officer's Reports**

Publicity Officer

Members' Officer

Answered a few emails about CRBS and answered a few queries, had a few issues about what we will do regarding CRBs, (*discussed later in meeting*). Attended Gilwell reunion.

Treasurer

Sent out more merchandise. Bank accounts are now finally all with one bank. Paid the insurance. Looked at budgets for Cardiff rally and Leeds ball.

Secretary

Attended SSAGA summer camp, Attended Gilwell reunion, been selling lots of merchandise on behalf of KW at rally and SAGGA summer camp. Wrote two draft factsheets (either one to be used or an amalgamation of the two) following request for factsheet for home contacts made by reps at last reps meeting. SM to look over when gets a chance. Received emails regarding NAN forms. Started preparing to monitor and chase Freshers camp NAN forms.

Chairperson

Lots of emails. In particular about Intouch systems and liaising with Niall (Bangor) about a JOTI-JOTA event to be held by BUGS. Lots more Liasing
And general nitty gritty tidying up bits.

3. Upcoming events.

a) Silly hat rally

Still concerns but at the moment things seem to be okay. SM to continue monitoring, and KW to keep an eye on budget.

b) Cardiff Rally

KU has heard a tiny bit through the SSAGO Wales grape vine. They will be using SSAGO Wales winter camp as a dry run for rally but this will be happening a couple of weeks before the Rally is to be held. Apart from that KW has received a very rough budget. KU has not yet received any minutes however has recently sent an email reminding them minutes should now come to the Secretary. SM requested to be forward any minutes when they are sent KU will forward.

c) Leeds Ball

Appear to defiantly be on top of thing. KW and SM dealing with cheque issues for deposits. KU has received lots of lovely minutes from them. No concerns as of yet.

d) Loughborough Rally

KW and KU have access to there Google group. Therefore KW can see there budget as it changes and KU receiving all minutes. No concerns currently. Cheque for camp-site deposit being arranged

e) Scottish Rally

Some concerns over the current committee situtation. SM to find out whats the deal.

KU to forward any relevant minutes to SM and to update the google docs with current event committees details.

4. Gilwell Reunion.

In general was a good event despite our poor location. Small PR issue arose but under control, SM to remind clubs in next everyone@ email about the image the are portraying when representing SSAGO particular at events.

Overall positive feedback from leaders. Majority of interest was from explorer leaders wishing to give explorers off to uni in September more information. Suggested that next year we take leaflets containing list of current active clubs including a contact email for each.

Was felt that the roll-up banners were not quite adequate in this situation and that perhaps a simpler banner that states SSAGO more clearly including the website address would have been useful. This could also be strung up rallies and used at any

events SSAGO attends. AP to research the cost and then to be put to vote at the next reps meeting.

5. Gilwell Meeting

Try and push ahead with 27th. KU and SM available. KW not, ?Ap, ?LF if pm meeting. SM to arrange, continue to update SM with our availability until meeting arranged

6. CRBS

New system needs a new policy document however this cannot be passed until next Reps meeting. Speaking to previous exec members and they have suggested to write the policy document and inform clubs that this is the policy until it can be passed officially at Rally. Alternative option is to suspended CRBs until after Rally.

LF has already received queries from clubs that are running events and need CRBs sooner.

However LF does not yet have the new forms so cant right the policy document at the moment anyway.

? Not to CRB people or to push policy document through.

**Discussion on an ongoing CRB issue, still waiting for it to be cleared. SM to chase. KU to pass on more info.*

LF to send a draft policy document around to exec. ? for clubs to do through district if CRBS are required for district events.

Decision: LF to write policy document clear with exec and then send out to clubs as retrospectively to be passed at rally, clubs may choose to wait till after its passed at rally if they wish.

7. InTouch

Have been receiving emails from Leeds and Bangor regarding Intouch systems, it appears that they are now happy and sorted, any final kinks SM is ironing out. The Intouch policy has been in place for several months now so any clubs having problems should have contacted by now. However it was suggested that the only 3 clubs to contact so far are the clubs most proactive anyway and that it may simply be a case that other clubs just haven't addressed it. Policy document states that the exec have a right to request to see a copy of clubs Intouch systems at any point.

Suggested that an email is sent out to all clubs requesting to see a copy of their Intouch system. SM offered to send. KU has already drafted an email reminding clubs about freshers camp NAN forms which includes a little on Intouch systems. KU to send this email to SM to either check or add to a general everyone@ email containing several reminders.

8. Exec Assistants

Following last meeting SM send out email requesting nominations and manifestos for the Webmaster and Merchandise manager, Exec assistants.

Received manifestos from

Dave Clark – Bournemouth for Webmaster.

Kate Stacey – Swansea for Merchandise manager

Louise Rimmington – Formally Leeds currently Cardiff for merchandise manager

It was decided that Dave Clark would become the new Webmaster and Kate Stacey would become the new Merchandise manager however as Louise will be in Cardiff Kate and Louise may wish to work together at rally to run the 'SSAGO Shop'. KW is also able to help run the SSAGO shop if needed.

KW to liase with Kate about handover, probably to be held at rally.

SM to liase with the relevant people to arrange a meeting and bash out ideas for the website. Most likely to be held at next rally as that is probably the next and last available opportunity for those involved to be in one place at the same time. Suggested relevant people, SM, AP, KW, Dave Clark & Daz Clowes.

LF notices that LUUSAG has been spelt wrong on the front of the SSAGO webpage. AP & KW blame Daz :)

8 Home Contact Factsheet

After a request at last reps meeting KU has drafted 2 factsheets, one aimed at NAN forms in general and one just addressing the home contact, SM to read and through and comment and suggest which one is more suitable.

9 Becki from GUK leaving

After some discussion it was decided that we would invite Becki to November reps and present with life membership plus gift. Suggested hoodie with name, KW to sort.

10. SAGGA

KU and AP attended SSAGA summer camp. Did lots of liaising with James, SSAGAs registrar (equivalent to members officer). Very keen to help bridge the gap between SSAGO and SAGGA. James has been contact with KU since passing on information about SAGGA clubs. ?A suitable solution to pass this information onto associate members. For now to pass on to Associate rep, ? Looking into Associate mailing list. SM to liase with James to bash out ideas.

11. A.O.B

Discussion on use of SSAGO Wales 'logo', decided okay for use as an event badge for the summer and winter camp, not for general use in order not to create segregation.

Due to technical difficulties KU lost Skype connection therefore unable to minute at this point however brief summary:

Anyone with outstanding expenses, particularly from Gilwell Reunion to sort with KW.

Exec t-shirts all exec owe £? agreed to sort at Rally.

Meeting Closed: 21.42pm.
Next meeting: 13th October 2010

DRAFT