



SSAGO

*Student Scout and
Guide Organisation*

Minutes of the Full
Committee Meeting
Woodhouse Park (Bristol)
Musical Rally (Summer)
11/07/2009
9.30am

Present

National Exec

Emma Dean

William Brown

Kirstie Wright

Chairperson 2009-2010

Members' Officer 2009-2010

Publicity Officer 2009-2010

Club Representatives

Andy Prudom

Heather Coupe

Elizabeth Horne

Shaun Harris

Tom Nunn

Doug Turner

James Allen

Hannah Machin

Ian Drummond

Louise Flower

Tom Radford

Alice Pike

Kevin Fitzpatrick

Liam Prescott

Kayleigh Urquhart

Leah Ridgway

SCOGUI

INDIE

OUSGG

SSWIGS

StinGS

Aber SSAGO

Sheffield Hallam

SSAGS

CUSAGC

LUUSAG

Warwick

Portsmouth

BUSAG + Black Country Rally

Edinburgh

Bangor + Ugly Bugs Ball

SNOGS

Other Representatives

Gaenor Harries

Stu Malcolm

Paul Thompson

Darren Russell

James Thornton

Paul Haigh

Non-voting SSAGS member

Leeds Rally

Silly Hat Rally

Associate

Associate Rep

SAGGA (President)

1. Apologies

The Scout Association

Girlguiding UK

Matt Lewis (Treasurer 2009-2010)

Sam Robinson (Secretary 2009-2010)

DUSAGG

Southampton

2. Approval of Minutes

Proposed by: Ian Drummond

Seconded by: Kevin Fitzpatrick

3. Officers Reports

Publicity Officer

- Designed 2 posters, a leaflet and a centenary badge for SSAGO
- Attended Innovate
- Booking a stall for Gilwell Reunion, and attending
- Producing SSAGO news
- Additions to the website

Members Officer

- Answered emails
- Sent off a lot of CRB forms
- Received CRB forms back
- Liased with new clubs

Treasurer

- Ordering Exec Merchandise
- No Financial report available, will be given at the next rally

Secretary

- Chased up TUGS contacts
- Attended the SAGGA AGM
- Would like the membership to know he is still alive!

Chairperson

- Answered a lot of emails
- Liased with the new executive assistants about NAN and AA forms
- Made changes to the email systems
- Assisted SSWIGS with their trip to Poland
- Resolved issues with Roverway
- Improved liaisons with SAGGA
- 2 new policy documents and alterations

4. HQ Reports

The Scout association

- A new CRB system to will be launched in the Autumn
- They will notify the Exec first, and then it will be passed onto clubs.

Girl Guiding UK

We are having a busy time in the lead up to the Centenary. We have been writing and Emotional Wellbeing Resource for 13+ which will be released in September/October, it's a fantastic resource supporting the wellbeing of individuals. It can be done in groups or as individuals and will be a lot of fun. SSAGO groups are welcome to pick

this up. We are currently working on a resource to support the link between Guides and Senior Section, to be released Post Centenary. Apart from that, we have supported another successful Innovate!

SAGGA

Since the last SSAGO rally and the SSAGO ball, SAGGA has had its national AGM in Moffat, Scotland, where we elected a new Chairman Amy Lesley and a new Secretary Ian Williams. Both seem to be settling into their new roles although are still learning the ropes.

SAGGA groups have continued their active social programmes with Parties, visits and lots of eating. We have also continued our service work to the Movement. At the end of June we manned our usual two bases on the Malvern and Cotswold Challenges as well as putting in two teams to compete. We have started to become involved in work with GirlGuiding UK for the centenary celebrations at national and local levels.

For the Guiding Centenary camp in 2010, SAGGA will be camping at Bramhope, a Scout site a couple of miles away from Harewood House, where the main camp takes place. Girls will be visiting Bramhope during the camp for 1 day to take part in a range of "It's a Knock-out" challenges that SAGGA will probably be involved in running. We will also be providing lunch for the day visitors and on-site security for the equipment that remains at Bramhope overnight.

SAGGA has also been asked to contribute any "specialist skills", so if members are experienced/qualified in activities such as water sports, IT, publicity then the organisers would be very pleased to hear from you.

Ideas and plans are still developing, but SAGGA is very much involved in the plans for the Centenary Camp. We would be delighted if SSAGO could join us for all of part of the event.

We are looking forward to our summer service camp at Giants Seat camp site near Manchester. Camp will take place between 13th and 25th August. Work projects this summer include renovation of the toilet block, making wheel chair accessible routes, erection of camp signs and notices, create a nature trail, erection of fencing to protect a gas tank, roof repairs and renovating the chapel. This may sound like a lot of work, however, we never work everyday, we have a system on in- and out- days so you can explore the local area too.

SSAGO members are especially welcome to come along and join us at any time during the camp for as much or as little time as they wish. We are running a special rate for the last weekend of camp (21st-23rd August) for SSAGO members at a discount rate of £5 for the whole weekend (the rate for the rest of camp is £6.40 per day). Further details were published in the SSAGO news letter or you can visit the SAGGA website.

After the summer holidays, our first national event will be the Sailing weekend, near Stoke on Trent in September. In October, we then have the Catch Up Down South being organised by the Solent Group. If you want any more information about SAGGA please visit our Website.

5. Appointment of Exec Assistants

Webmaster- Darren Clowes

Notifications Manager-Jacquelyn Horn

Merchandise Manger- This position remains open, Email Em for if you would like to apply for it or for details of what it entails.

6. CRBs

Louise Flower, LUUSAG, has been having problems with CRBs for freshers, as they have no proof of address. Suggestion is to put them through under their home address, until such a time as they can proof their address.

7. Policy Document Amendments

Activity Guidelines, Behaviour and Disciplinary Procedures Policy Document

2 a. Where notification of the relevant District/County Commissioner is necessary in POR, this should be substituted with National SSAGO Chairperson.

Change to:

Where notification of the relevant District/County Commissioner is necessary in POR, this should be substituted with SSAGO Notifications Manager.

2 b. Nights Away Notification: It is a requirement for ALL nights away undertaken by SSAGO that a Nights Away Notification Form, (NAN Form) be completed. This must be returned to the National SSAGO Chairperson, if camping on a camp site not owned by The Scout Association, then a copy of the NAN form must be sent to the District Commissioner of the area which the campsite is in. This person can be identified by telephoning the Information Centre on *0854 300 1818* .

Change to:

Nights Away Notification: It is a requirement for ALL nights away undertaken by SSAGO that a Nights Away Notification Form, (NAN Form) be completed. This must be returned to the SSAGO Notifications Manager. If camping on a camp site not owned by The Scout Association, then a copy of the NAN form must be sent to the District Commissioner of the area which the campsite is in. This person can be identified by telephoning the Information Centre on *0854 300 1818* .

Majority vote for this to change

National Events Policy Document

8. Event organisers must ensure that they fill in a Nights Away Notification Form for the event and send this to the National Chairperson. Details regarding this can be found in the 'Activity Guidelines, Behaviour and Disciplinary Procedures' Policy Document.

Change to:

8. Event organisers must ensure that they fill in a Nights Away Notification Form covering everyone attending the event and send this to the SSAGO Notifications Manager. Details regarding this can be found in the 'Activity Guidelines, Behaviour and Disciplinary Procedures' Policy Document.

8. If any of the activities on offer at the event fall under The Scout Association's Adventurous Activities category then every member taking part in this activity must complete an 'Adult groups in Adventurous Activities' card if the activity is not being led by an authorised adult. Details on this are available in the 'Activity Guidelines, Behaviour and Disciplinary Procedures' Policy Document.

Change to:

If any of the activities on offer at the event fall under The Scout Association's Adventurous Activities category then every member taking part in this activity must complete an 'Adult groups in Adventurous Activities' card if the activity is not being led by an authorised adult. Event organizers must submit a Notification of Adventurous Activity Form to the SSAGO Notifications Manager. Details on this are available in the 'Activity Guidelines, Behaviour and Disciplinary Procedures' Policy Document.

Questions on the NEP document:

Paul Thompson- How long will information be kept afterwards?

Em Dean- Maximum of 3months, until the website is passed onto the next rally team

Liam Prescott- Will this make bookings harder?

Em Dean- Central data is usually held by clubs so it shouldn't be too difficult. It is a participant's responsibility to supply this info to their booking representative

Paul Thompson- Will this shrink the health form?

Em Dean- Health form remains the same, pending a review with TSA and GGUK.

Passed by Majority vote.

8. New Policy Documents

Cutlery Cup

Formalises the Cutlery Cup selection.

Error, 2nd paragraph, line 3, clearing should be clearly

Passed by majority vote

National Publicity Material

No questions

Passed by majority vote

9. Publicity Material

Kirstie asks for feedback, and the material is passed around the room. Independent and Associate Rep are not receiving the emails. ED to sort this out.

Posters:

Louise Flower- Some of the photos are the same on different posters. Why?

Kirstie Wright- Need more photos, and cannot simply take them from the Internet due to quality issues.

Tom Radford- The hexagon poster has more punch, better images.

Em Dean- Two different poster designs were wanted, to advertise in different places.

Tom Radford- Same style throughout?
James Thornton- Same colour perhaps?
Kirstie Wright- What colour would you like?
A barrage of suggestions are given
Hannah Machin- What about the wording?
Kirstie Wright- To be changed and resolved.
Stu Malcolm- Similar to university activities!

Options for voting were given: Just the hexagon poster, just the party poster, both or neither:

Voting:
Hex 2
Party 0
Both Majority
Neither 1
Abstain 1

KW to work on the posters and send final designs to clubs for approval before printing. More photos required, send them to Kirstie!

Leaflet:
Input needed, a rough design so far.
Hex design is to be continued in the leaflet.

Louise Flower- Hex design fits well
Ian Drummond - A big SSAGO sign is required
Heather Coupe - White box is required on the back of the leaflet
Leaflet continues to be passed around
Leah Ridgway- What about payment?
Em Dean- SSAGO will pay for them each club will receive a few posters and a few leaflets each. Depending on how expensive they are depends on how many clubs can receive. The posters will of course be produced in welsh for the welsh clubs.
Leah Ridgway- Distribution of the leaflets, they aren't specialised enough for local distribution.
Em Dean- Designed to promote SSAGO at national Scout and Guide events as well as for clubs, they have to take all clubs into account.

Voting:
Yes (with alterations) Majority
No 0
Abstain 3

KW to circulate leaflets before final printing.

10. Centenary Merchandise

SSAGO may not be attending the Guiding Centenary Camp (as SSAGO) but we felt it would be good to have Centenary merchandise created like for the Scouting Centenary in 2007.

A centenary badge design is passed around

Guiding centenary colours are raspberry pink so it is suggested that this is the colour of any clothing produced.

The reps are asked what merchandise would they like produced?

Gaenor Harries- What about incorporating the SSAGO logo in the design?

Kirstie Wright - Difficulties with editing the badge design, perhaps with just the GG logo upon it.

Votes for badges are passed by majority

Reps were asked to vote on the specific type of clothing they would like produced. Once decided a quote will be sought and then orders will be taken from club members.

Voting

Polo shirt 8

T shirt 3

Hoodie 0

Nothing 4

Abstain 1

Centenary merchandise to be produced:

Raspberry pink polo shirt with logo (woman's fit ones to be investigated) and a badge

11. Past Events

Birmingham Rally

Kevin Fitzpatrick- Apologies for the delay with the forms, currently chasing up witness statements. Difficulties have been experienced.

Rally went very well, and it is BUSAGs 80th year. *Applause.*

Loughborough Ball

Accounts are now closed, with SSAGO receiving the money from the account (£61.70). There was a loss of £38 due to a member withdrawing from the event.

More detailed accounts are available on asking.

Forms are still being completed!

Future Events

Leeds Rally

Stu Malcolm- Leeds is holding a Rally. *Sits down.* Leeds in November! Friday 13th- Sunday 15th November. Bramhope Campsite. The warden here has changed so SSAGO is allowed back. Stu will not be sober.

Matt Lewis is to liase with the rally team, the account is required.

The "junk" from Bristol Rally needs to be passed on

Southampton Rally

26-28th February 2010

The barn dance is booked.

Activities include: Brownsea island visit, pub crawls, MonkeyWorld, Geocache.

And a campfire! *Applause.*

Cambridge Rally

Campsite booked

Activities: Punt joust, pub crawls, brewery trip, Duxford.
The barn dance is being worked upon.

Bangor Ball

Lots going on!

Date set on the 20th March 2010

2 different hotels, budgets have been done for both.

Various union societies are being involved in the running.

The menu has been put online (to a vote) on the SSAGO forum.

More votes will follow in the future.

Silly Hat Rally

Planning is moving along at a pace.

2 campsites are being considered.

Evening entertainment has cost issues, trying not to make a loss. Proposal is that instead of a barn dance, a disco is held instead. This will be a one-off, any other rallies seeking to do so should apply through reps.

This is to be put to a vote.

Vote to change to a disco or other alternative evening entertainment:

For 11

Against 6

Abstain 1

13. Any Other Business

Kevin Fitzpatrick wins the club report prize

James Thornton- Where is the SSAGO flag?

Em Dean- Matt has it!

Paul Thompson- Proposal for Morris to become the new pub crawl mascot (in replacement of Boris and Horace that have gone before)

Passed

Kevin- Em, where is your wig?

Em promptly dons her lovely pink wig

Em Dean- Sir Hesley Wood has been returned to us! Thanks to Scouse for this!

James Thornton- What happened to the campfire last night?

It was explained to reps that the rally committee were let down yesterday and that if members respected the requests of the rally team and did not start large, unsafe fires tonight there is a chance of a campfire.

Em Dean- Thanks to Paul from SAGGA.

14. Next Meeting

Saturday 14th November at the Leeds Rally.

Meeting Closed 10.32am